

## ASSOCIATE FINANCE PROGRAM EVALUATOR

*DEPARTMENT OF FINANCE, OFFICE OF STATE AUDITS AND EVALUATIONS (OSAE) IS LOOKING FOR PERSONS WHO ARE INTERESTED IN WORKING IN A PROFESSIONAL AUDIT AND EVALUATION ORGANIZATION. AS THE AUDITORS FOR THE EXECUTIVE BRANCH, OSAE ASSISTS AND SUPPORTS THE DEPARTMENT OF FINANCE IN SUPERVISING THE STATE'S FINANCIAL AND BUSINESS POLICIES, AND IN CONSERVING THE STATE'S RIGHTS, INTERESTS, AND RESOURCES THROUGH INDEPENDENT AUDITS, OBJECTIVE EVALUATIONS, AND OTHER RELATED SERVICES.*

### **OSAE Sets the "PACE": Premier, Auditing, Consulting and Evaluating**

*ALL POSITIONS EXIST IN SACRAMENTO, CALIFORNIA. CURRENT EMPLOYMENT WITH THE STATE OF CALIFORNIA IS REQUIRED.*

#### **POSITION DESCRIPTION**

Associate Finance Program Evaluator is the journey level in the series and is responsible for performing a wide variety of professional duties including: internal control, financial, compliance, and performance audits, as well as, program evaluations and consulting services for State agencies and programs. The positions offer CPA qualifying experience.

#### **MONTHLY SALARY RANGE**

\$4470-5434

Placement within the range will be based on the current lateral transfer criteria.

**Note:** These positions are excluded from collective bargaining (E97).

#### **DESIRABLE QUALIFICATIONS**

- ✓ Open-minded, flexible, and tactful
- ✓ Strong analytical skills
- ✓ Ability to act independently
- ✓ Willingness to travel and work away from headquarters office

#### **WHO MAY APPLY**

Applications will be accepted from applicants who are within transfer range.

#### **WHEN TO APPLY**

Applications are accepted on a continuous basis. Only the most qualified individuals will be scheduled for interviews. All appointments are subject to applicable personnel rules.

#### **ADDITIONAL INFORMATION**

For information about OSAE you can e-mail us at: [OSAErecruiting@dof.ca.gov](mailto:OSAErecruiting@dof.ca.gov).

#### **HOW TO APPLY**

For general information about the Department of Finance, visit [www.dof.ca.gov](http://www.dof.ca.gov).

To be considered, applicants must submit a standard State application (Std. 678) and resume. Current civil service classification titles must be indicated on all applications. Resumes must describe education and/or experience relevant to the classification for which the application is made.

You may obtain an official State application form at the State Personnel Board, 801 Capitol Mall, Sacramento, CA 94244-2010, at any local California Employment Development Department field office, or by accessing the application on the State Personnel Board Internet website at <http://exams.spb.ca.gov/capprd.htm>.

**SEND  
APPLICATIONS**

Norma Miranda  
Department of Finance  
300 Capitol Mall, Suite 801  
Sacramento, CA 95814  
(916) 322-2985, extension 3110  
TDD\*: (916) 324-6547

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Pursuant to Government Code 11019.9 and Management Memo 00-14, the Department of Finance maintains a permanent privacy policy in adherence with the Information Practices Act of 1997. The Finance Privacy Policy is posted on the Department's website at [www.dof.ca.gov](http://www.dof.ca.gov)

California relay (telephone) service for the deaf or hearing impaired

From TDD\* phones: 1-800-735-2929

From voice phones: 1-800-735-2922

\*TDD is telecommunications device for the deaf and is accessible only from phones equipped with a TDD Device.